Ref: BIZ 001/2020

February 20, 2020

Subject : Dividend Payment and date of the Annual General Meeting of Shareholders of 2020

To : Director and Manager

The Stock Exchange of Thailand

According to the Board of Director's Meeting of Business Alignment Public Company Limited No. 1/2020, which was held on February 20, 2020, we would like to report the main resolutions of the meeting as follows:

- 1. The Board of Directors resolved to propose the audited Financial Statements for the year 2019 ended December 31, 2019 to Shareholder's Meeting for approval.
- 2. The Board of Directors resolved to propose to Shareholder's Meeting to approve to distribution of dividend of the company from profits generated from the annual performance of the financial year ending December 31, 2019 to company's shareholders at the rate of 0.25 Baht per share, totaling 100,000,000 Baht or equivalent to 82.87% of net profit after tax and appropriated-statutory reserve for the year 2019, pursuant to the dividend policy of the company. (Not less than 40 per cent of net profit after tax and legal reserves). At present, the company has completed legal reserves of 10% of the registered capital. The Board of Directors has set the record date for the rights to receive the dividend payment on Friday, March 6, 2020. The dividend payment is scheduled to be paid on Friday, May 8, 2020. The right to receive the dividend is uncertain and is subject to the approval of the Annual General Meeting of Shareholders.
- 3. The Board of Directors resolved to propose to Shareholder's Meeting to approve the re-election of the following directors who retired by rotation for another term, namely:

1. Ms. Srirat Chuchottaworn Independent Director

Mr. Sompong Chunekitiyanone Director
 Mr. Voravid Silapusid Director

4. The Board of Directors resolved to propose to the Annual General Meeting of Shareholders for approval the Directors' remuneration for the year 2020 as follows:

The Board of Directors considered remuneration for the year 2020 based on responsibilities, knowledge and experience of the directors, including consideration of the company's business plan and accordance with the remuneration's guideline consist of monthly remuneration, meeting allowance and other remuneration as appropriate. The total amount is set not to exceed 2,000,000 Baht as follow;

Directors' remuneration	For the year 2020	
	Remuneration per month (Baht)	Meeting allowance per attendance
1. Board of Directors		
Chairman of the Board	20,000	15,000
Independent Director	15,000	10,000
Executive Director	-	10,000
2. Audit Committee		
Chairman of Audit Committee		15,000
Member of Audit Committee	-	10,000
3. Nomination and Remuneration Committee		
 Chairman of Nomination and Remuneration Committee 	-	15,000
 Member of Nomination and Remuneration Committee 	-	10,000

- 5. The Board of Directors approved to propose to the Annual General Meeting of Shareholders to consider the appointment of auditors, Mr. Pisit Chiwaruangroch, the Certified Public Accountant No. 2803 or Ms. Kornthip Vanichwisetkul, the Certified Public Accountant No. 6947 or Mr. Maethee Rattanasrimaetha, the Certified Public Accountant No. 3425 or Mr. Akkaradech Piensakul, the Certified Public Accountant No. 5389 from M.R. & Associates Co., Ltd. The company's audit fee of the company and subsidiary for the year 2020 is set not to exceed 2,150,000 Baht.
- 6. The Board of Directors approved to propose to the Annual General Meeting of Shareholders to consider changing company objectives to cover more of the company's business and the scope of business operations and amend the Article 3 of the Memorandum of Association from 46 to 52 items
- 7. Acknowledge the result of the company channel opening for shareholders to propose agenda of 2020 Annual General Meeting of Shareholders and qualified candidate to be nominated for selection as the company's Director since November 7, 2019 to December 30, 2019 is that there have no minority shareholders propose matters to be included in the agenda and/or nominate persons to be elected as directors.
- 8. Approval of the Annual General Meeting of Shareholders of 2020. The company fixed the record date to determine the names of shareholders who have right to attend the 2020 Annual General Meeting of Shareholders will be on Friday, March 6, 2020. The Board of Directors resolved to hold the Annual General Meeting of Shareholders of 2020 on Thursday, April 23, 2020 at 2:00 pm. at Crowne Room 1-3, Crowne Plaza Bangkok Hotel 21 Fl., 952 Rama IV Road., Suriyawong, Bangrak Bangkok 10500. The agenda for the meeting will be: -

- (1) To adopt the Minutes of Annual General Meeting of Shareholders of 2019
- (2) To acknowledge the results of operations of the company during the past year
- (3) To consider and approve the audited Financial Statement for the year 2019 ended December 31, 2019
- (4) To consider and approve dividend payment derived from operating results for the year ended December 31, 2019 and fixed the record date for the right to receive dividend
- (5) To consider and approve the appointment of new directors replacing those retired by rotation
- (6) To consider and approve Directors' remuneration for the year 2020
- (7) To consider and approve the appointment of auditor and determination of auditor's remuneration for the year 2020
- (8) To consider and approve changing company objectives and amend the Article 3 of the Memorandum of Association of the company
- (9) To consider other business (if any)

Please be informed accordingly.

Yours sincerely,

(Mr. Sompong Chunekitiyanone)

Chief Executive Officer

Business Alignment Public Company Limited